

Byron Shire Council Meeting Agenda

Name of Group: Place Planning Collective

Doc #E2024/40819

Date: Tuesday 16 April 2024	Time: 3:30pm – 5pm	Venue: Council Offices / Zoom
Chairperson: Mercedes Mambort		Minutes: Andrew Fitzgibbon
Purpose of Meeting: Place Planning Collective Bi-Monthly Meeting		

Invitees:	<p><u>Community Members:</u> Mercedes Mambort, Lauren Julian, Joanne Millar, Madeleine Faught, Elle Davidson, Dale Emerson, Brooke Crowle, Pippa Noble, Jack Dods, Alan Goldstein</p> <p><u>Councillor Members:</u> Cr Michael Lyon, Cr Duncan Dey, Cr Peter Westheimer</p> <p><u>BSC Staff:</u> Shannon Burt (Director Sustainable Environment and Economy), Jim Roberts (Coordinator Open Space), Andy Erskine (Open Space Technical Officer) Andrew FitzGibbon (Place Planning Coordinator), Steph McMurray (Place Liaison), Maryanne Bristow (Project Support Officer)</p>
Apologies:	Clare Hopkins, Phil Holloway (Director Infrastructure Services), Sharyn French (Manager Environmental and Economic Planning), Malcolm Robertson (Manager Open Spaces), Sam Frumpui (Manager Works), James Flockton (Infrastructure Planning Coordinator), Cr Sarah Ndiaye, Cr Mark Swivel

No.	Item and Action Required	Who	Timing
1.	Meeting Opened	Chair	3:30pm
	<ul style="list-style-type: none"> • Acknowledgment of Country • Temporary zoom recording noted • Any pecuniary interests noted • Confirmation of previous meeting minutes 		
2.	Actions from Previous Meeting noted (refer below)	Chair	5 min
3.	Projects for Discussion		
	<p>Federal Emergency Preparedness</p> <ul style="list-style-type: none"> • Action 11 within the Federal Village Masterplan is to 'Prepare the community for natural disasters.' • Federal PPC reps engaged with community and formed a Disaster Planning subgroup. • Federal Sub-Group connected with community members from Eureka and Goonengerry and created the Hinterland Community Resilience Team (CRT), with the aim to empower the community beyond emergency reactions. It was noted that this shared use of resources, facilities, knowledge across the three communities has been very positive. • The team adopted an adapted version of the Red Cross Community-led Resilience Team model. • The priorities were identified as: <ul style="list-style-type: none"> ○ Communications Infrastructure: when the power is down. This included a mapping exercise of our groups physical area. ○ Street Coordinators. ○ Response resources and hubs. 	Alan	10 min

No.	Item and Action Required	Who	Timing
	<ul style="list-style-type: none"> • To date, testing has been completed on comms infrastructure and two aerial sites are confirmed. It is planned to have this installed by the end of the 2024 financial year. • The next steps will be to identify Street coordinators and work with them to further prepare the community. Council's resilience committee have provided a small grant to support this. • Other PPC reps are encouraged to reach out to Federal for support in preparing similar activities in their communities. 		
	<p>Burringbar Street Concept Design (Mullumbimby)</p> <ul style="list-style-type: none"> • The Concept Design public exhibition period closed in March 2024. Council received over 500 online submissions and two drop-in sessions were held with good community involvement. • A report will be submitted to Council in May or June summarising submissions and recommended next steps. • A key consideration for this Plan is periphery parking in Mullumbimby. • This project is a priority from the Mullumbimby Masterplan, adopted in 2019. It was noted there are several other projects that have been completed or are in progress in Mullumbimby that support the Masterplan. • A snippet from the Urban Centre Master Class on Vimeo was shown during the meeting, the video highlights the positive impacts to a community/main street when visitors are required to park further from their primary destination and walk through town. Re-claiming some public space and creating a more walkable, enjoyable street for pedestrians is a key objective for the Burringbar Street Concept Design. Refer video by Steven Burgess : https://vimeo.com/moonshots/review/408663526/d5388b10f9 	Place Planning	10 min
	<p>Mullumbimby Heritage Park upgrades</p> <ul style="list-style-type: none"> • Projects from the Heritage Park Landscape Masterplan have commenced, which guides the layout and future development of the area. • The initial upgrades include new pathways through the park and upgrades to the playground and surrounding infrastructure. The proposed new equipment is aimed at improving the play experience for the 6 to 12-year-olds. • Key community feedback received during exhibition included <ul style="list-style-type: none"> ○ There is a need for toilets nearer the playgrounds (this is noted in the Masterplan and a potential for future funding allocation) ○ The need for an accessible swing ○ Request for upgrades at Apex Park (near rail corridor) • This stage of the project is planned for completion in September/October 2024. 	Open Spaces	10 min
	<p>Bangalow Street Trees Succession Plan</p> <ul style="list-style-type: none"> • Following the adoption of the Bangalow Streetscape Materials Design Guide, a Street Trees Succession Plan has been drafted for public exhibition. • Leopard trees on Byron Street are strong and invasive and it is proposed to replace these with native species. • It is also proposed to use dedicated sub-soil root vaults to reduce potential for damage to pavement and underground infrastructure. 	Open Spaces	10 min

No.	Item and Action Required	Who	Timing
	<ul style="list-style-type: none"> Feedback from public exhibition will be reported to Council. 		
4.	Other projects to note		30 min
	<ul style="list-style-type: none"> Former Mullumbimby Hospital Site – Planning Proposal submitted to NSW Gov following Council resolution in March 2024. 	Place Planning	
	<ul style="list-style-type: none"> Mullumbimby Fern Street renewal – works due to commence April 2024. 	Infrastructure Services	
	<ul style="list-style-type: none"> Bangalow Rifle Range Road / Lismore Road Intersection Upgrade – works commenced April 2024. 	Infrastructure Services	
	<ul style="list-style-type: none"> Byron Arts and Industry Estate Bayshore Drive renewal – works commenced April 2024. 	Infrastructure Services	
	<ul style="list-style-type: none"> Bangalow Streetscape Materials Design Guide – endorsed 28 March 2024. 	Place Planning	
	<ul style="list-style-type: none"> Operational Plan 2024/2025 – on exhibition April/May 	Place Planning	
	<ul style="list-style-type: none"> Community Grants – applications close 30 June 	Place Planning	
	<ul style="list-style-type: none"> Community Strategic Plan – currently being reviewed, online survey closes 1 May 2024. Stakeholder workshops to be held in May. 	Place Planning	
	<ul style="list-style-type: none"> Expression of Interest for new PPC Members will commence later in 2024. Updates to the PPC Charter were endorsed in council meeting March 2024, the latest charter is available on the Council website here. 	Place Planning	
5.	Meeting Closed	Chair	5pm

Actions Outstanding or Ongoing

Actions Completed	Who	Timing
<ul style="list-style-type: none"> Place Planning and Federal reps to meet and discuss next steps for Federal Main Street Design 	Steph, Andrew, Mercedes, Alan	
<ul style="list-style-type: none"> Infrastructure Services (Katie/James) to meet with Bangalow Reps to discuss Bus stop designs for Bangalow. 	Katie, James, Bangalow PPC	
Actions Outstanding		
<ul style="list-style-type: none"> Place Planning and Infrastructure Services to discuss potential solutions for an access ramp at Bangalow Showgrounds with Showground Committee. 	Steph, James	

Upcoming Meeting Schedule 2024

Meeting Type	Date	Time	Chair
Local Reps	Tuesday 14 May 2024		
PPC	Tuesday 4 June 2024	3.30-5	Madeleine
Local Reps	Tuesday 9 July 2024		
Local Reps	Tuesday 10 Sep 2024		
PPC	Tuesday 8 Oct 2024	3.30-5	Alan
Local Reps	Tuesday 12 Nov 2024		

PPC	Tuesday 3 Dec 2024	3.30-5	Lauren
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Chair rotation list: Lauren, Mercedes, Madeleine, Alan