

# Byron Shire Council Meeting Minutes

**Name of Group: Place Planning Collective**

Doc #E2024/17378

<b>Date:</b> Tuesday 20 February 2024	<b>Time:</b> 3:30pm – 5pm	<b>Venue:</b> Council Offices / Zoom
<b>Chairperson:</b> Lauren Julian		<b>Minutes:</b> Andrew FitzGibbon
<b>Purpose of Meeting: Place Planning Collective Bi-Monthly Meeting</b>		

<b>Invitees:</b>	<p><u>Community Members:</u> Lauren Julian, Clare Hopkins, Mercedes Mambort, Madeleine Faught, Elle Davidson, Dale Emerson, Jack Dods,</p> <p><u>Councillor Members:</u> Cr Duncan Dey</p> <p><u>BSC Staff:</u> Shannon Burt (Director Sustainable Environment and Economy, James Flockton (Infrastructure Planning Coordinator), Andrew FitzGibbon (Place Planning Coordinator), Steph McMurray (Place Liaison), Ainsley Rose (Project Support)</p>
<b>Apologies:</b>	Brooke Crowle, Pippa Noble, Alan Goldstein, Cr Sarah Ndiaye, Cr Mark Swivel, Cr Michael Lyon, Joanne Millar, Jim Roberts (Coordinator Open Space), Phil Holloway (Director Infrastructure Services), Sharyn French (Manager Environmental and Economic Planning), Malcolm Robertson (Manager Open Spaces), Sam Frumpui (Manager Works),

No.	Item and Action Required	Who	Timing
1.	<b>Meeting Opened</b>	Chair	3:30pm
	<ul style="list-style-type: none"> <li>Acknowledgment of Country</li> <li>Temporary zoom recording noted</li> <li>Any pecuniary interests noted</li> <li>Confirmation of previous meeting minutes (5 Dec 2023)</li> </ul>		
2.	<b>Actions from Previous Meeting</b> (refer to updates below)	Chair	5 min
3.	<b>Projects for Discussion</b>		
	<p>Rafton's Road Shared Path (Bangalow)</p> <ul style="list-style-type: none"> <li>James presented design drawings ('Preliminary not for construction', Revision C)</li> <li>Note this design is a 1.5m footpath, no longer a shared path (as per Council resolution RES23-423).</li> <li>Kerb on Leslie Street in front of 90-degree parking is 'semi-mountable'.</li> <li>James noted that once plan is completed it will be shared with local stakeholders.</li> <li>Bangalow PPC reps happy with the plans presented.</li> <li>Noted that there will be linkages/design considerations to connect with any future paths along rail corridor.</li> <li>Clare noted more than a quarter of Bangalow population is in western catchment and many currently use Lismore Road as main access which is dangerous.</li> </ul>	Infrastructure Services	10 min
	<ul style="list-style-type: none"> <li>Railway Land Precinct Planning (Mullumbimby) – held over</li> </ul>	Place Planning	10 min
	<p>Inputs to 2024/2025 Budget</p> <ul style="list-style-type: none"> <li>Council exhibition of Draft budget planned for April/May</li> </ul>	Place Planning	5 min
	Ocean Shores Place Plan	Place Planning	5 min

No.	Item and Action Required	Who	Timing
	<ul style="list-style-type: none"> <li>Report going to council meeting 22 February detailing the proposed <a href="#">Scope, Program and Budget for the next Place Plan.</a></li> </ul>		
	<p>PPC Projects and Administration</p> <ul style="list-style-type: none"> <li>There will be a report to Council in March or April providing status of PPC projects, PPC Membership and recommended updates to the Charter.</li> <li>This will be shared once drafted.</li> <li>Noted that several members terms are due for renewal in 2024.</li> <li>Members expressed importance of having new members brought on and staggering new membership to retain knowledge within the group.</li> </ul>	Place Planning	5 min
<b>4.</b>	<b>Other projects to note</b>		20 min
	<p>Burringbar Street Concept Design (Mullumbimby)</p> <ul style="list-style-type: none"> <li>Public exhibition will take place in February and March with open drop-in sessions.</li> <li>Group noted importance of having history and project background available to people for context.</li> </ul>	Place Planning	
	<p>Former Mullumbimby Hospital Site</p> <ul style="list-style-type: none"> <li>Public exhibition now complete - Council report regarding the submissions expected in March.</li> <li>Re-zoning the site is stage one.</li> <li>The next stage will be working through draft concept designs with feasibility analysis.</li> <li>There has been no decision regarding development plan as yet.</li> <li>There will be a workshop with Councillors in March and then reports to Council will follow.</li> <li>Dale noted that PPC reps are available to discuss next stages when appropriate.</li> </ul>	Place Planning	
	<p>Federal community updates</p> <ul style="list-style-type: none"> <li>Looking to have an opening party once the landslip road repair is complete. It will have a big impact on the village. Looking for a budget of \$10,000</li> <li>Park signage – a group has been setup and will report back with next steps.</li> <li>Main Street Design – Action for Alan, Mercedes and Place Planning to connect early next week to plan next steps and public consultation.</li> </ul>	Place Planning	
	<p>Bangalow Rifle Range Road / Lismore Road Intersection Upgrade</p> <ul style="list-style-type: none"> <li>Plans approved by TfNSW</li> <li>Construction likely to commence in March / April and as much notice will be given to community as possible</li> <li>Plans went to Local Traffic Committee last week</li> <li>Proposed change to the path were generally supported by LTC</li> <li>Noted that land ownership will need to be considered for footpath construction.</li> </ul>	Infrastructure	
	<p>Shared Path along Rail Corridor in Bangalow</p> <ul style="list-style-type: none"> <li>Now have approval for access to survey and design along the rail corridor</li> <li>Survey expected to commence in March</li> </ul>	Infrastructure	
	<p>Bangalow Streetscape Materials Design Guide</p> <ul style="list-style-type: none"> <li>To be reported in March to Council</li> </ul>	Place Planning	

No.	Item and Action Required	Who	Timing
	<ul style="list-style-type: none"> <li>Action for Katie (Infrastructure Services) to consult with PPC regarding bus stop designs.</li> </ul>		
	Other Bangalow Projects <ul style="list-style-type: none"> <li>Byron Street Path – this is part of a grant application to TfNSW and applicants will be notified of outcomes in April / May 2024</li> <li>Access Ramp at showground gates – potential solutions discussed, Action for Council to discuss with Showground Committee.</li> </ul>		
5.	<b>Meeting Closed</b>	Chair	5pm

### Actions Outstanding or Ongoing

Actions Completed	Who	Timing
<ul style="list-style-type: none"> <li>Council to pass on PPC feedback re: Lot 12 roundabout design (BAIE) to the relevant team.</li> </ul>	Council	
Actions Outstanding		
<ul style="list-style-type: none"> <li>Shelter designs for Pocket Park (BAIE) that have been considered previously to be tabled at next PPC Council – <i>action to be discussed at BAIE meeting in March.</i></li> </ul>	Steph, Andrew, BAIE PPC	
<ul style="list-style-type: none"> <li>Place Planning and Federal reps to meet and discuss next steps</li> </ul>	Steph, Andrew, Mercedes, Alan	
<ul style="list-style-type: none"> <li>Infrastructure Services (Katie/James) to meet with Bangalow Reps to discuss Bus stop designs for Bangalow.</li> </ul>	Katie, James, Bangalow PPC	
<ul style="list-style-type: none"> <li>Place Planning and Infrastructure Services to discuss potential solutions for an access ramp at Bangalow Showgrounds with Showground Committee.</li> </ul>	Steph, James	

### Meeting Schedule 2024

Meeting Type	Date	Time	Chair
Local Reps	Tuesday 12 or 19 March 2024	<i>As scheduled with individual locations.</i>	
PPC	Tuesday 16 April 2024	3.30-5	Mercedes
Local Reps	Tuesday 14 May 2024		
PPC	Tuesday 4 June 2024	3.30-5	Madeleine
Local Reps	Tuesday 9 July 2024		
Local Reps	Tuesday 10 Sep 2024		
PPC	Tuesday 8 Oct 2024	3.30-5	Alan
Local Reps	Tuesday 12 Nov 2024		
PPC	Tuesday 3 Dec 2024	3.30-5	Lauren

Chair rotation list: Lauren, Mercedes, Madeleine, Alan