

Byron Shire Council Meeting Minutes

Name of Group: Place Planning Collective

Doc #E2024/64101

Date: Tuesday 4 June 2024	Time: 3:30pm – 5pm	Venue: Council Offices / Zoom
Chairperson: Elle Davidson		Minutes: Andrew FitzGibbon
Purpose of Meeting: Place Planning Collective Bi-Monthly Meeting		

Attendees:	<p><u>Community Members:</u> Elle Davidson, Dale Emerson, Pippa Noble, <u>Councillor Members:</u> Cr Michael Lyon, Cr Duncan Dey, Cr Peter Westheimer <u>BSC Staff:</u> Chris Soulsby (Manager Assets and Major Projects), James Flockton (Infrastructure Planning Coordinator), Andrew FitzGibbon (Place Planning Coordinator), Steph McMurray (Place Liaison), Kevin Craft (Business Analyst)</p>
Apologies:	<p>Lauren Julian, Joanne Millar, Clare Hopkins, Alan Goldstein, Mercedes Mambort Madeleine Faught, Brooke Crowle, Jack Dods, Sharyn French (Manager Environmental and Economic Planning), Shannon Burt (Director Sustainable Environment and Economy), Phil Holloway (Director Infrastructure Services), Malcolm Robertson (Manager Open Spaces), Sam Frumpui (Manager Works), Jim Roberts (Coordinator Open Space), Cr Sarah Ndiaye, Cr Mark Swivel</p>

No.	Item and Action Required	Who	Timing
1.	Meeting Opened	Chair	3:30pm
	<ul style="list-style-type: none"> Acknowledgment of Country Temporary zoom recording noted Any pecuniary interests noted – none noted Confirmation of previous meeting minutes - confirmed 		
2.	Actions from Previous Meeting (refer below if any)	Chair	5 min
	<ul style="list-style-type: none"> No outstanding actions from previous meeting. 		
3.	Projects for Discussion		40 min
	<p>Developer Contributions Plan Review</p> <ul style="list-style-type: none"> Presentation by Chris Soulsby A contributions plan enables council to impose contributions for public amenities and services required as a consequence of development. Council's Developer Contributions Plan has not been updated since 2012. Discussed where we are after 13 years – current balance is \$13 million. Discussed current residential charges by catchment, noting that as part of this review, the catchments may change. Chris noted that we are trying to balance the needs of the future population from technical studies (e.g. refresh the recreational needs study). Chris explained initial consultation with community will be about identifying priorities list. It was noted that there will need to be clear communication about what can and can't be funded by developer contributions. 	Major Projects	

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	<ul style="list-style-type: none"> • Consultation will occur with each community catchment. The masterplan groups will be consulted prior to going out to the community more broadly. • ML requested report following consultation that also provided examples of different contributions methods so that it can be easily understood. • AF noted that Federal have an action relating to review of their catchment area. • Action: Proposed PPC Consultation in August, date TBC via email – Councillors happy for community members to be the focus of this consultation. 		
	<p>Byron Arts and Industry Estate - Lot 12 Update</p> <ul style="list-style-type: none"> • Chris Soulsby presented • The 3 lot subdivision application for the southern section of Lot 12 has been lodged. • Roundabout detailed design and road safety audit has been completed. Request for tender for constructions closed 2 June 2024. Assessment of tenders aiming to be reported to Council 23 June 2024 – construction aiming to commence July 2024. • DD asked question about impact of roundabout on bicycles. • ML commented on traffic lights option instead of roundabout. 	Major Projects	
	<p>Active Transport Plan – refreshing the PAMP and Bike Plan</p> <ul style="list-style-type: none"> • James Flockton presented. • The refreshed Active Transport Plan was put on public exhibition, consultation closed 31 May 2024. • Outcomes will be reported to Council. • Pine Avenue footpath (MU20) noted as an important connection in Mullumbimby - this is a priority C currently – ED noted that she thinks priority should be higher. • Footpath near showground in Mullum also noted by ED as a priority. • DE asked about Fern to Stuart footpath. JF noted construction is due to start in next couple of weeks. • Mullum to Brunz shared path is about to begin design. • It was noted that lower priority items are less likely for funding/construction unless paired with higher priority items. 	Infrastructure Services	
4.	Other projects to note		20 min
	<ul style="list-style-type: none"> • Bangalow Rifle Range Road / Lismore Road Intersection Upgrade – works commenced and going well so far 	Infrastructure Services	
	<ul style="list-style-type: none"> • Byron Arts and Industry Estate Bayshore Drive renewal – works commenced and going well so far – no issues reported 	Infrastructure Services	
	<ul style="list-style-type: none"> • Burringbar Street Concept Design – reported to Council 23 May 2024 <ul style="list-style-type: none"> ○ Council Resolution: https://byron.infocouncil.biz/Open/2024/05/OC_23052024_MIN_1817.htm#PDF2_ReportName_12211 ○ ML noted that parking in front of Carlsberg mechanics should be delivered first – this might be enough supply to progress with Burringbar Street upgrades. 	Place Planning	

No.	Item and Action Required	Who	Timing
	<ul style="list-style-type: none"> ○ ML noted that additional parking was needed before the Burringbar Street construction can progress, however the intention was to allow the design to proceed – just that no physical changes occur in Burringbar Street prior to carparking delivery. 		
	<ul style="list-style-type: none"> ● Operational Plan and Budget <ul style="list-style-type: none"> ○ Public Exhibition closed 17 May 2024, planned adoption of the final documents at the 27 June Council meeting. 	Place Planning	
	<ul style="list-style-type: none"> ● Community Grants – applications close 30 June 	Place Planning	
	<ul style="list-style-type: none"> ● Community Strategic Plan Refresh - ongoing 	Place Planning	
	<ul style="list-style-type: none"> ● PPC Membership Renewal – EOI will take place later this year, new members will be selected in the new Council term. 	Place Planning	
	<ul style="list-style-type: none"> ● North Byron Coastal Communities Place Plan – Community consultation planned to commence August 2024. <ul style="list-style-type: none"> ○ Suggested to change this name – simply refer to it as Ocean Shores, New Brighton and South Golden Beach Place Plan. ○ As part of the process to develop this plan, Council staff will be engaging with a Stakeholder Reference Group to help draft a plan, in addition to broader community engagement. Note this Group will not have decision making abilities but act as subject matter experts and community representatives and provide feedback to the Place Planning team as they draft the Plan. ○ ML and PW requested discussion with Councillors regarding the members suggested for the Stakeholder Reference Group. 	Place Planning	
5.	Meeting Closed	Chair	5:10pm

Actions Outstanding or Ongoing

Actions Completed	Who	Timing
Actions Outstanding		
Confirm meeting date and time for PPC Developer Contributions consultation	Steph	

Upcoming Meeting Schedule 2024

Meeting Type	Date	Time	Chair
Local Reps	Tuesday 16 July 2024	TBC	
Developer Contributions Session	TBC in August 2024	TBC	Consultant
Local Reps	Tuesday 10 Sep 2024		
PPC	Tuesday 8 Oct 2024	3.30-5	Alan
Local Reps	Tuesday 12 Nov 2024		
PPC	Tuesday 3 Dec 2024	3.30-5	Lauren

Chair rotation list: Lauren, Mercedes, Madeleine, Alan